**DASHBOARD**

1. The notification about the upcoming birthday and work versaries should mention the exact date too.
2. There should be a section of work on the dashboard where all the tasks which are for the respective team should be shown to every team member in that team and they can click on the task and go directly to it.

**TEAMWORK**

1. Notification are not Realtime.
2. There should be update once a comment is added.
3. There should be an update once the project is moved.
4. "To Design" (notification and dashboard updated for design team for everything that is in To Design List)
5. Same as above for other notifications
6. Once a project is placed in complete it should be notified to Sales team including Me. That should also be on the dashboard.
7. There should be time stamp on every move for every project with the Individual’s name.
8. The Project Manager should be able to add a new deadline to the project. Project start date is automatically the date when the project is initiated.
9. No need for sales teamwork. Also why is there two different team works for website projects?

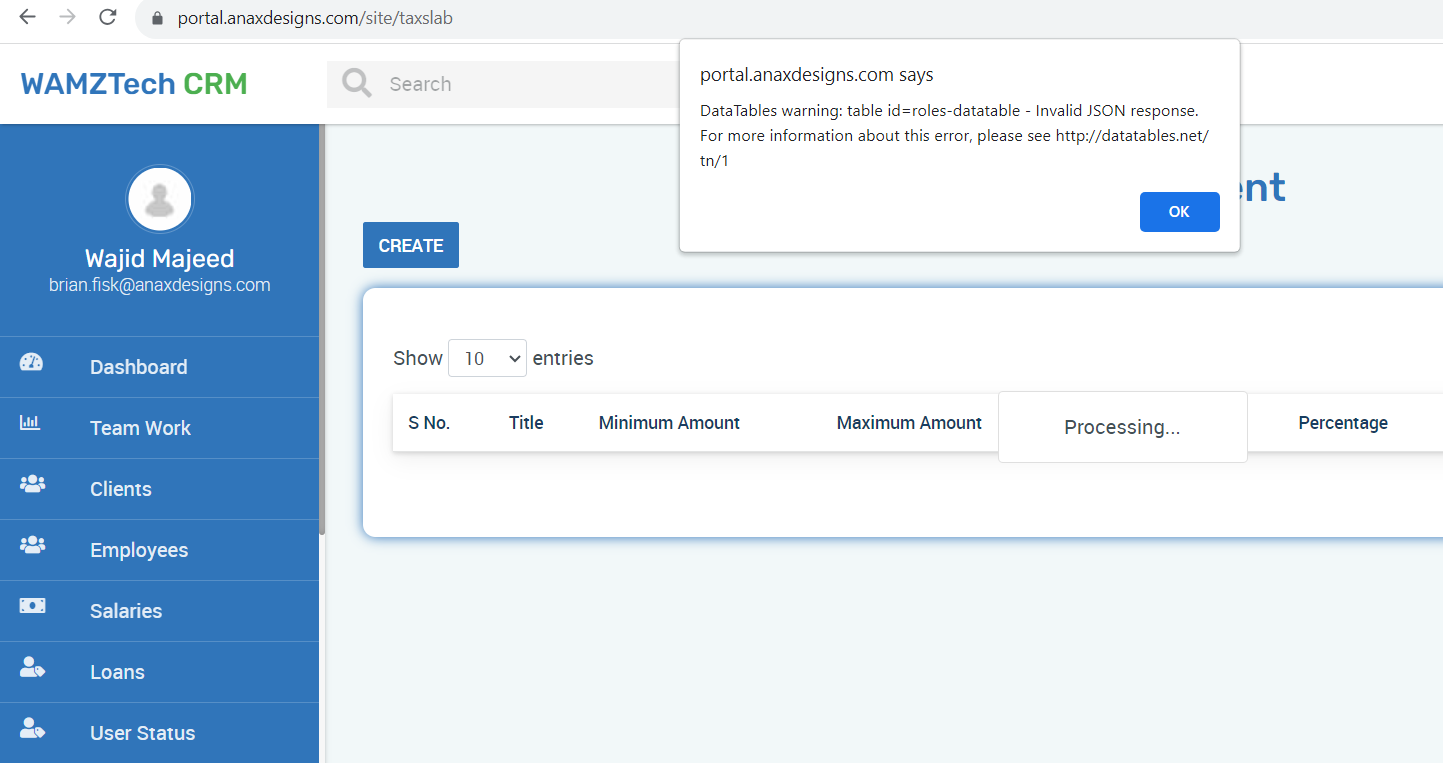
**EMPLOYEE INDUCTION AND INTERVIEW**

1. There should be option to upload data with CV for all the candidates.
2. Once a candidate status is changed to interview/test scheduled, there should be a mandatory option of date and time for that. HR and I should be notified about it.
3. Once an interview is conducted there should be an accepted and a rejected list option. Once a person is accepted, he is sent an offer letter. After the acceptance of the offer, the individual is converted into employee at the company with PayScale and other perks mentioned.

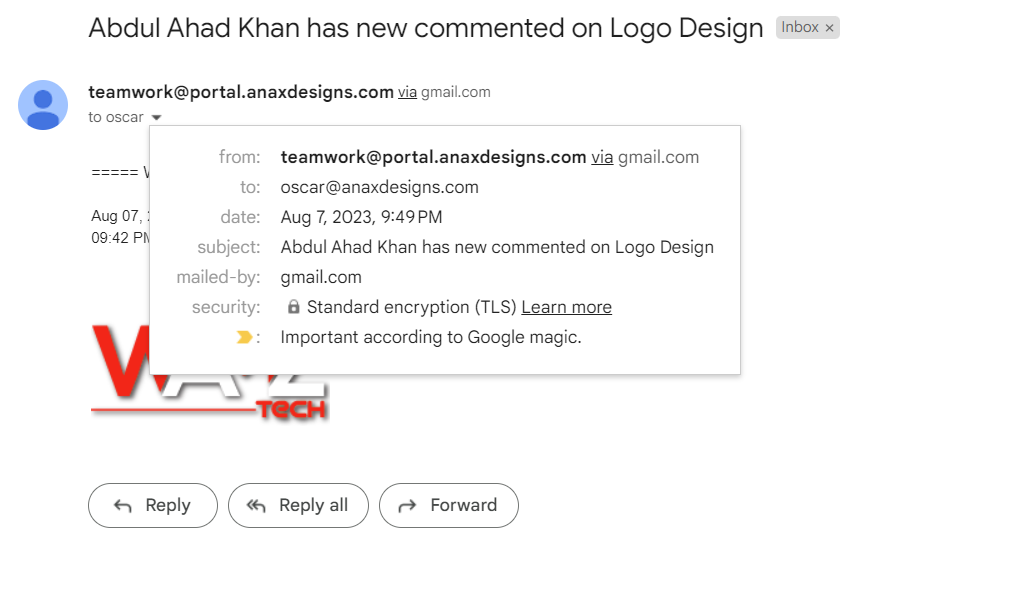
**PAYROLL and USERS**

1. Payroll
2. User department list should be: Administration, Design, Frontend Development, Backend Development, Sales and Support, SEO.
3. Job titles should be: Intern, Junior, Mid-Level, Executive, Senior, Team Lead, Manager, CEO.
4. What is the difference between roles and Job Titles??
5. What is the difference between teams and user departments?
6. Salaries tab don’t make sense at all

Visual Problems:



If a list is empty that should not generate error.



Why all emails are going to oscar@anaxdesigns.com?

A screenshot of a computer

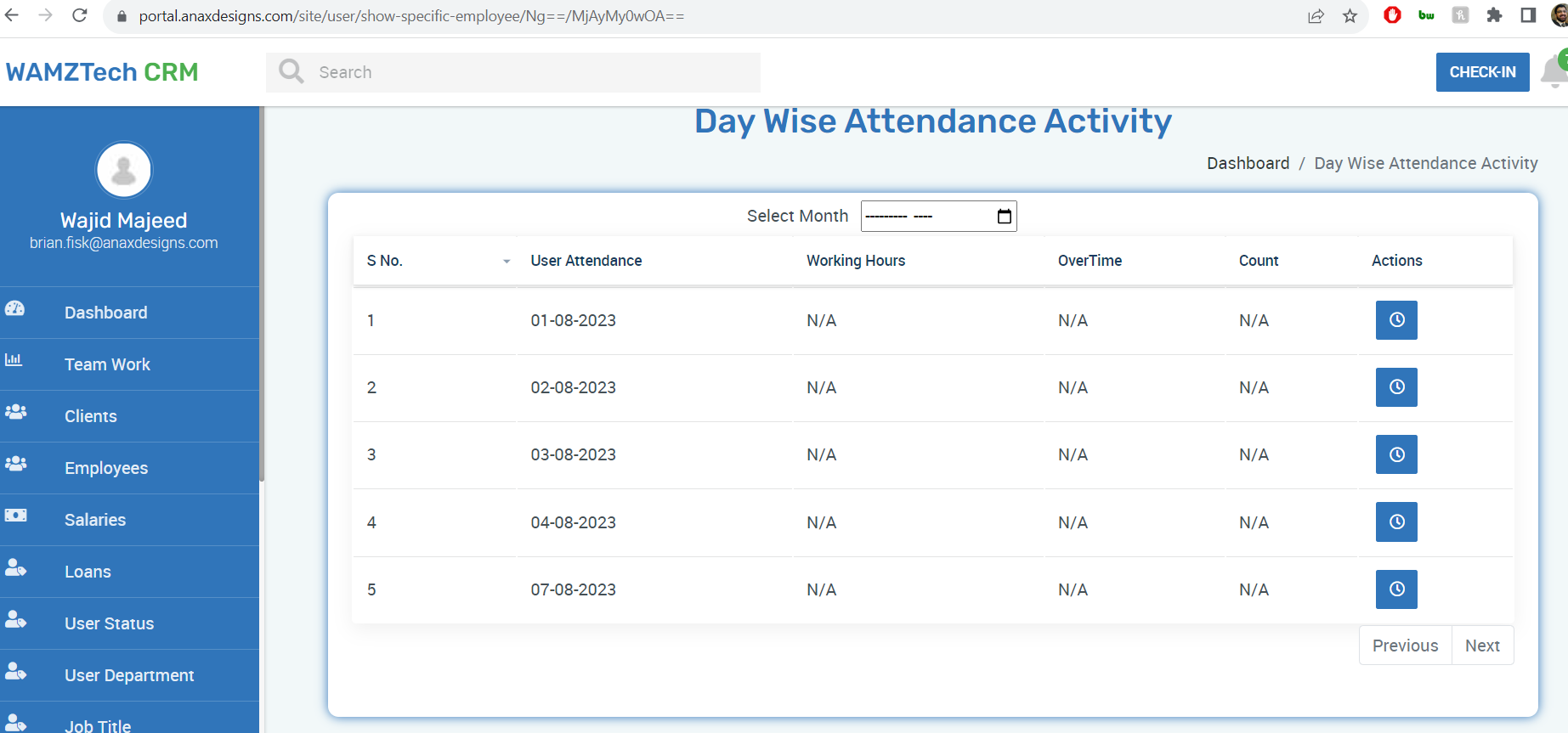
Description automatically generated

Button not working. Dashboard should take back to the dashboard.

A screenshot of a computer

Description automatically generated

If I Click previous button on browser after the above screen it shows this.



There should be option here for HR to review and either mark a complete day attendance or mark absent on dubious days (incomplete days)